

CONSORTIUM AGREEMENT

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128 Funkhouser Bldg | University of Kentucky | Lexington KY 40506 | 859.257.3172 | OSFAS@uky.edu

UKID#

LAST

FIRST

SECTION I

Consortium agreements are for specific students taking approved courses at one or more eligible institutions. The purpose of a consortium agreement is to ensure that you receive the correct financial aid from your home school. The home school is the school that is processing your financial aid; the host school is the school that you are visiting to take one or more courses. This form is for students whose home school is the University of Kentucky (UK).

UK's Office of Student Financial Aid and Scholarships (OSFAS) will begin a consortium agreement with another school only when it is both allowable and beneficial for your financial aid package. We are not allowed to begin a consortium agreement:

- with any school that does not participate in Federal Student Aid programs,*
- with any school that does not agree to the terms of the agreement,*
- for any classes or courses that do not transfer to UK,*
- for any classes or courses not directly required by your current academic program(s) at UK, or*
- for any student that fails to complete Sections I-III with their advisor AND/OR fails to return the agreement to OSFAS by the final day to add a course for the specified UK term, as published by the University Registrar.*

There is additional information you should keep in mind about consortium agreements:

- Any coursework that does not transfer back to UK or is not needed for your current academic program(s) will not count toward your enrollment status (total credit hours) for Federal Student Aid.*
- A consortium agreement is only good for the term listed on the agreement. Any additional terms will need additional consortium agreements.*
- You can only receive Federal Student Aid from your home school (UK); you cannot receive financial aid from both your home school (UK) and your host school(s).*
- The consortium agreement does not guarantee your eligibility for Federal Student Aid. Students must still complete the Free Application for Federal Student Aid (FAFSA) and satisfactorily address any additional eligibility items prompted by the FAFSA and/or OSFAS.*
- All charges, fees, and bills from the host school(s) that you are solely or also attending are wholly your responsibility. You must contact the host school(s) to find out their payment procedures for visiting students under a consortium agreement. Keep in mind that each host school may have a different payment procedure. OSFAS cannot forward your UK financial aid to other institutions or make payments for you.*
- At the conclusion of your term at the host school(s), it is your responsibility to request that they send a final transcript to UK. Keep in mind, each host school may have a different process for sending transcripts to UK. Failure to provide the transcript before your next term will prevent you from receiving additional financial aid from UK, as we are required to evaluate your academic progress to determine your continued eligibility.*

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SECTION II (Student)

HOST SCHOOL	<input type="text"/>	HOST SCHOOL ID#	<input type="text"/>
TERM	<input type="text"/>	YEAR	<input type="text"/>

COURSE NAME	NUMBER	CREDIT(S)	BEGIN DATE	END DATE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

UNDER THIS CONSORTIUM AGREEMENT, I (THE STUDENT) AGREE TO:

- complete the Free Application for Federal Student Aid (FAFSA) and all financial aid eligibility requirements.
- be enrolled in an aid eligible degree, certificate, diploma, or credential program at the University of Kentucky (UK).
- maintain Satisfactory Academic Progress (SAP).
- take courses at the host school that are required and transferable to my current program(s) at UK, as certified by a UK academic advisor.
- notify the UK Office of Student Financial Aid and Scholarships (OSFAS) and the host school of any changes in my enrollment status (e.g., withdrawing from a course, withdrawing from all courses, or deviating from the previously approved coursework).
- notify OSFAS if, and when, I do not begin the course(s) listed on this agreement.
- ensure the host school provides OSFAS with an academic transcript at the end of the term.
- pay all tuition charges, fees, and any other associated expenses charged by OSFAS and the host school.

AND UNDER THIS CONSORTIUM AGREEMENT, I (THE STUDENT) ACKNOWLEDGE THAT:

- this form alone does not confirm my financial aid eligibility or guarantee any financial aid awards.
- OSFAS has no role in paying the host school and that those payment arrangements are my responsibility.

STUDENT SIGNATURE DATE

SECTION III (Advisor)

AS AN AUTHORIZED OFFICIAL FOR THE UNIVERSITY OF KENTUCKY (e.g., ACADEMIC ADVISOR, DEAN, ASSISTANT DEAN, etc.), I CERTIFY THAT THE COURSE(S) LISTED BY THE STUDENT IN SECTION II OF THIS FORM ARE NEEDED TO FUFILL THE STUDENT'S DEGREE PROGRAM REQUIREMENTS AT THE UNIVERSITY OF KENTUCKY.

PRINTED NAME	<input type="text"/>	E-MAIL	<input type="text"/>
TITLE	<input type="text"/>	PHONE	<input type="text"/>
SIGNATURE	<input type="text"/>	DATE	<input type="text"/>

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SECTION IV (Host)

PLEASE LIST THE COURSE(S) THE STUDENT IS ENROLLED IN AT YOUR HOST INSTITUTION:

COURSE NAME	NUMBER	CREDIT(S)	BEGIN DATE	END DATE

HOST SCHOOL ENROLLMENT STATUS

- FULL TIME
- THREE-QUARTER TIME
- HALF TIME
- LESS-THAN-HALF TIME

HOST SCHOOL COST OF ATTENDANCE

TUITION & FEES	
ROOM & BOARD	
BOOKS & SUPPLIES	
TRANSPORTATION	
MISC/OTHER	

HOST SCHOOL'S SCHOOL CODE

UNDER THIS CONSORTIUM AGREEMENT, THE HOST SCHOOL AGREES TO:

- provide the University of Kentucky (UK) with documentation of the student's enrollment.
- notify UK if the student does not enroll, does not begin, or withdraws from any course(s) listed on this agreement. Notification of a withdrawal must include the official date of withdrawal and other pertinent information.
- provide UK with an academic transcript upon completion of consortium period at the student's request.

AND UNDER THIS CONSORTIUM AGREEMENT, THE HOST SCHOOL CERTIFIES THAT:

- it is approved by the United States Department of Education to participate in Title IV aid programs.
- it is not administering Federal Student Aid for the student.

PRINTED NAME	
TITLE	
SIGNATURE	

E-MAIL	
PHONE	
DATE	

SECTION V (Home)

UNDER THIS CONSORTIUM AGREEMENT, THE UNIVERSITY OF KENTUCY (HOME SCHOOL) AGREES TO:

- process the student's Title IV Aid Application and disburse eligible funds.
- monitor the student's Satisfactory Academic Progress (SAP) toward the completion of the student's academic program at UK.
- calculate Return to Title IV (R2T4), if needed.
- maintain Title IV record keeping and reporting.
- certify the student's enrollment in a Title IV eligible academic program at UK.

PRINTED NAME	
TITLE	
SIGNATURE	

E-MAIL	
PHONE	
DATE	