



## Flexibility Rubric

The flexible attendance accommodation provides an exemption from attendance penalties for absences related to a student's documented disability. Guidelines for this accommodation are based on course length and meeting frequency, typically permitting 20% of class sessions to be missed. However, additional flexibility may be warranted and should be evaluated individually based on the nature of the course and the student's needs.

**Instructor Discretion:** These guidelines are meant to serve as a framework, and instructors may adjust them based on specific circumstances, the nature of the course, or student needs. If instructors feel that the rubric does not align with what is reasonable for their course, they are encouraged to consult with the Disability Resource Center (DRC) to explore appropriate alternatives.

### Course Formats Not Reflected in the Table:

- **Independent Study, Research, Thesis or Dissertation:** These courses typically have no scheduled class meetings. If flexibility is needed, students should contact their DRC consultant to discuss applicability.
- **Clinical, Field Experience, Internship, Practicum, Student Teaching:** These courses often occur off-campus and are governed by external licensing or accreditation requirements. Flexibility is limited. Students needing flexibility accommodations in these settings should contact their program coordinator and DRC consultant to determine whether such accommodations can be appropriately implemented.

**Note:** APS, LAB, RCT, and SEM courses are often highly experiential and rely on interaction and/or discussion. As a result, the amount of flexibility that can reasonably be provided may be limited.

Course Type	16-Week Course (Once per Week)	16-Week Course (Twice per Week)	16-Week Course (Three or More per Week)	Part-Term Courses (8-Week, 6-Week)	Winter/Summer Sessions (3-Week, or 8-, 6-, 4-Week)
<b>Lecture (LEC)</b>	Up to 3 absences	Up to 4 absences	Up to 5 absences	1-2 absences	1-2 absences
<b>Activity</b>	1-2 absences,	1-2 absences	1-2 absences	1 absence	1 absence
<b>Combined Lecture/Lab (LLB)</b>	Up to 3 absences in lecture, 1-2 absences in lab	Up to 4 absences in lecture, 1-2 absences in lab	Up to 5 absences in lecture, 1-2 absences in lab	1-2 absences in lecture, 1 in lab	1 absence in lecture, 1 in lab, make-up lab sessions if needed
<b>Laboratory (LAB)</b>	1-2 absences, make-up labs or individual projects	1-2 absences, make-up labs or individual projects	1-2 absences, make-up labs or individual projects	1 absence, limited make-up lab opportunities	1 absence, make-up lab possible
<b>Recitation (RCT)</b>	2 absences, with make-up via online or recorded recitation	2-3 absences, with make-up via online or recorded recitation	3 absences, with make-up via online or recorded recitation	1-2 absences, alternative assignment available	1-2 absences, make-up via virtual recitation or individual consultation
<b>Seminar (SEM)</b>	2-3 absences, alternative discussions or consultations available	3-4 absences, alternative discussions or consultations available	4-5 absences, alternative discussions or consultations available	1-2 absences, virtual or individual discussions	1-2 absences, additional one-on-one sessions available
<b>Performance (APS)</b>	1-2 absences, make-up rehearsals or sessions	1-2 absences, make-up rehearsals or sessions	1-2 absences, make-up rehearsals or sessions	1 absence, limited make-up rehearsal sessions	1 absence, alternative practice or performance sessions offered
<b>Studio (APS)</b>	1-2 absences, individual work sessions available	1-2 absences, individual work sessions available	1-2 absences, individual work sessions available	1 absence, make-up studio sessions if necessary	1 absence, individual check-ins or virtual consultations available

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Student Success

Disability Resource Center  
*Office of Student Success*

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