Instructions for Downloading Zoom Workplace

- 1. Go to https://learningservices.ca.uky.edu/zoom
- 2. Select "Get the Zoom App"



3. Select "Download 64-bit" Zoom Workplace for Windows (or the Zoom Workplace App for your relevant device).



4. Once downloaded, select the Zoom installer on your browser and run the program.



5. Once the installation finishes, open Zoom Workplace. Select SSO (Single Sign On):

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| < Ва | Wc | zoom orkplace | e | | | | | Get more done with Al Companion What is Al Companion? |
| Em C | ail or phone number or SSO Google Don't have | Next sign in with Apple Fa an account? S | G acebook N ign up | | | | | I'm Al Companion, your personal Zoom assistant. I can help you with: Searching meetings, chats, emails, or files using keywords, attendees, or dates Summarizing or answering questions about meetings, chats, emails, or files Preparing for upcoming meetings with relevant materials Finding people based on relationships like team members or managers Getting someone's profile details such as email, location, or job title Answering questions using up-to-date information from web searches Let me know how I can assist you! |
| | Te | rms Privacy | | | | | | Sign in to use Al Companion! |

6. Write in the company domain and then select continue.

| Sign in with SSO | | | | | | |
|-------------------|----------------|--|--|--|--|--|
| Company domain | .zoom.us 🗸 | | | | | |
| Com | tinue | | | | | |
| l do not know the | company domain | | | | | |

7. Use your linkblue username and password to sign into your account with UK. Once signed into the account the application should look like this:

